

Campaign Report Envelope



Company Name _____

Employee Coordinator _____

TOTAL EMPLOYEES

# of Givers	Total Amount
-------------	--------------

PLEDGED

Payroll Deductions		
To Be Billed		
Credit Cards		
Subtotal Pledged Gifts		A

ENCLOSED

Cash		
Check		
Credit Cards		
Fundraisers (raffles, jeans day, bake sales, etc.)		
Subtotal Enclosed Gifts		B

Report Grand Totals		C
----------------------------	--	----------

$$\text{A} + \text{B} = \text{C}$$

SIGNATURE (Employee Coordinator or person preparing report)

DATE